

# Request Letter For Change of Name

TO

**BEETAL FINACIAL & COMPUTER SERVICES PVT LIMITED**

BEETAL HOUSE, 99, MADANGIR,

BEHIND LOCAL SHOPPING CENTRE,

NEAR DADA HARSUKHDAS MANDIR, NEW DELHI-110062

**Subject:- Change of Name**

**Unit:- Mayur Uniquoters Limited**

Folio no :- \_\_\_\_\_

Dear Sir,

I, the undersigned \_\_\_\_\_ the holder of \_\_\_\_\_

Equity Share(s) in your Company, hereby inform you that consequent upon \_\_\_\_\_

My name stand changed from \_\_\_\_\_

To \_\_\_\_\_ I request you to give effect to this change in

Hereunder I furnish such other particulars/information as may be required.

## Details of the share certificates enclosed

S.No.	Folio No.	Distinctive Nos From To	Share Certificate No.	No of Shares
1				
2				
3				
4				
5				

Total No of certificates \_\_\_\_\_

No of Shares \_\_\_\_\_

Name(s) of Shareholders (after change of name )

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Father/Husband Name of the First Holder	Signatures of the Shareholder(s)
	1. _____
Occupation of the First Holder	2. _____
	3. _____

Date \_\_\_\_\_

Place \_\_\_\_\_

## TO BE FILLED IN BY THE REGISTRAR

Inward No.	
Transposition No.	
New Folio No.	
Date	

Note : Enclose following Documents

1. Marriage Certificate/Govt. gazette or Affidavit of Rs.20/- (Duly Notarised)

2. Original Share Certificates

3. Signature duly attested by the Bank Manager.